

SAINIK SCHOOL KUNJPURA, KARNAL (HARYANA)
TENDER/CONTRACT NOTICE: 2025-2027

1. The Principal invites sealed tender from reputed Firms/Contractors for the following:-

| TENDER FOR | EARNEST MONEY | OPENING DATE/TIME | CONTRACT PERIOD |
|--|----------------------|-----------------------------------|------------------------------------|
| IP Server Based Software Supported Cadet Calling Facility | Rs. 5000/- | 04 Jul 2025 1500 hours | 14 Jul 2025 30 Apr 2027 |

2. Intending Tenderers with satisfactory experience in delivering **Students Parents Communication Services** for boys/persons will be preferred. Tender form complete in all respects can be sent by post or dropped in the tender box placed in the main building till 1700 hrs on all working days **DULY MARKED 'TENDER FOR _____' ON TOP OF THE ENVELOP**. The school will not be responsible for postal delays. Tenders will not be accepted in hand and after closing date.

3. Tender forms along with Terms & Conditions can be obtained from the School Main Office on payment of Rs.500/- with effect from **23 Jun 2025** onwards from **1000 hrs to 1330 hrs and close on 03 Jul 2025 at 1600 hrs**. Sealed tenders along with earnest money **through bank draft only prepared after issue of Tender Notice** drawn in favour of the **Principal, Sainik School Kunjpura, Karnal (Haryana)** payable at **Karnal** should reach latest by **1700 hrs by 03 Jul 2025**. Tenders will be opened on the opening dates and time as mentioned against each. Tenderers can be present, if interested.

4. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisation of tender whichever is later. No queries/request will be entertained by the School office prior to this.

5. **No local/outstation cheque or cash will be accepted for earnest money.**

6. Tender forms can be downloaded from School website **www.sskunjpura.org** along with respective Appendix(list of items). Downloaded form to be deposited with a **DD of Rs.500/-** as cost of Tender Form along with Earnest Money as applicable.

7. Successful tenderer to deposit security in the form Bank Guarantee/Demand Draft up to 10% of the total value of the Tender or as finalized by the School authority after adjusting the amount paid as EMD, if applicable.

8. **THE PRINCIPAL, SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO REJECT OR ACCEPT ANY OR ALL THE TENDERS OR ACCEPT THEM IN PARTS OR REJECT THE LOWEST TENDER WITHOUT ASSIGNING ANY REASONS. AWARDED OF PART TENDERS WILL BE DISCOURAGED FOR ADMINISTRATIVE CONVENIENCES AND EMD WILL BE REFUNDED IN DUE TIME.**

TENDER FORM

Sl.No. _____
(With School Round Stamp)

Cost Rs.500/-
(D/D for Rs 500/- to be attached for downloaded forms)

SAINIK SCHOOL KUNJPURA, KARNAL-132 023 (HARYANA)
TENDER FOR STUDENT PARENTS COMMUNICATION SERVICES
FOR THE YEAR 2025-27

1. Tender for Supply/Services of : **Student Parents Communication Services**
2. Name of the Firm/Agency/Supplier/Contractor : _____
3. Full address of the Firm/Agency/Supplier/Contractor with Pin Code : _____
4. Telephone No., if any (Including Mobile No.) : _____
5. PAN No : _____
6. Earnest Money Amount : _____
(Only through Demand Draft)
7. Bank Draft No. & Date with Name of the Bank : _____
8. Experience of Supply/Services to Govt/Deptt., if any (with documentary evidence) : _____
9. Terms and conditions, if any (for consideration by the School authorities)
(a) _____
10. Important points from the School side to be acknowledged by vender:
 - (a) Incomplete Tender Form will not be entertained & no further communication will be done on the subject.
 - (b) Tender Form will be summarily rejected in case required documents as per the Tender notice as per our website are not attached with the form.
 - (c) Tender will be accepted with the required Security Deposit as per the Tender notice per our website. Old Security Deposit will be considered in the existing tenderer cases, subject to request received from the Tenderer in writing.
 - (d) The Principal reserves the right to accept or reject any or all tenders without assigning any reasons.
 - (e) Lowest tender will be decided on evaluated value of the total items and various other factors i.e. quality, reputation of the Tenderer etc.
 - (f) Split tender will generally be discouraged. However, earnest money of tenderers who refuse to accept part tender will be forfeited, subject to the discretion of Principal.
 - (g) **Rate are to be quoted in rupees for each item.**
 - (h) Tender form complete in all respects can be sent by post or dropped in the tender box placed in the main building only duly marked 'Tender for _____' on top of the envelop. The school will not be responsible for postal delays. No tender will be accepted after closing date.
 - (j) **Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.**

Signature of Supplier/Contractor or
Authorized signatory of the Firm/Agency
Name: _____
Address: _____

Date : _____

GENERAL TERMS AND CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to sending his filled tender form. **The Tenderer is appraised to make a visit to the school to clarify ambiguities, if any.**
2. An amount of Rs.500/-(Rupees Five Hundred Only) will be collected towards the tender form.
3. **Payment:** Payment will be made only by means of NEFT / RTGS as per available facility.
4. The firm should be ready to execute the service within 15 days from the date of the supply order as per the requirement. The firm is liable to compensate damages/financial losses to the school, in case they fails to execute the order after getting the supply order.
5. The Principal, Sainik School reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
6. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies shall be black listed for a period of 10 years.
7. Tenders by Telex/Telegram/Fax/E Mail will not be accepted.
8. Late and incomplete tender forms shall be summarily rejected.
9. Any further correspondences in this regard/post tender correspondence will not be entertained.
10. For other details, terms and conditions, the firms are advised to refer to the tender document.
11. It is hereby brought to the notice of all prospective bidders' that if any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including cancellation of tender would be taken. In addition the bidders are liable to be prosecuted under law.
12. The Principal, Sainik School reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned to the bidder in case tender is not accepted.
13. The last date for submission of Tender Papers is **03 Jul 2025** by 1700 hrs.
14. Tenders will be opened at the school premises on the dates & time given in the Tender Notice available on School website.
15. This advertisement does not constitute and will not be deemed to constitute any commitment on the part of the School.
16. Alteration in Terms and conditions suiting to the School need can be inserted/modified with consent of both parties, even after finalization of the contract.

Cont'd...2/-

17. All Legal jurisdictions will be at Karnal only.
18. PRINCIPAL'S DECISION WILL BE FINAL AND BINDING, ON ALL MATTERS PERTAINING TO ANNUAL TENDERING.
19. All correspondence should be addressed to the following Address:

**The Principal
Sainik School Kunjpura
Karnal – 132 023 (HR)**

- Note:**
1. If the date of receipt and opening of tenders happen to be declared as Holiday, the same will be observed on the next working day at the same time.
 2. Interested bidder to down load the relevant pages of the specific tender and attach with the tender document.
 3. Tender forms can be obtained from the school office on payment of Rs.500/- with effect from **23 Jun 2025** onwards from 1000 hrs to 1330 hrs and close on **03 Jul 2025 at 1400 hrs** or downloaded from school website www.sskunjpura.org. Downloaded tender / sealed tender forms to be submitted along with earnest money through PNB Demand Draft only drawn in favour of the Principal, Sainik School Kunjpura, Karnal (Haryana) payable at PNB, Newal Branch, Karnal should reach latest by **1700 hrs by 03 Jul 2025**.

To

The Principal
Sainik School Kunjpura
Karnal
Haryana-132023

Subject: Non-blacklisting certificate

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

SAINIK SCHOOL KUNJPURA

TENDER FOR STUDENT PARENT COMMUNICATION SERVICES
FOR THE PERIOD 2025-2027

NAME OF THE FIRM _____

Student Parent Communication Services
(100 minutes per boy per month)

Rate _____

Terms & Conditions :-

1. School will only provide space / room to the service provider in the school campus free of cost. Electricity charges will be paid by the service provider.
2. The contractor shall be liable to pay rent for any building/ House (other than the room provided for communication system), if and when occupied by him in the course of contract.
3. The contractor shall provide / install complete Hardware and Software alongwith 25-30 phone sets as per requirement basis at their own cost. Manpower if required for operating the system will also be provided by the contractor at their own cost. School will not pay any amount for the purpose.
4. Only outgoing calls facility will be available through this system.
5. Maximum 3 Numbers of each student shall be activated for calls through this system.
6. The payment will be made on monthly basis on receipt of bill. The payment will be for 10 months only subject to opening of school. No payment will be made in advance and in case of school closure due to unforeseen reasons.
7. Consumption of liquor, tobacco, cigarette/ bidi is strictly prohibited in the school campus by the contractor or any of his employees.
8. The system will be required to be installed at 04 different locations as per user requirement.

Penalty Clause. If more that 20% machines are unserviceable for more than 72 hours of intimation, penalty @ Rs 1000/- per machine per day will be levied.

Place :

(Signature of the Contractor)

Dated :

Signature _____
Contractor/Firm

TENDER TERMS & CONDITIONS

IP SERVER-BASED SOFTWARE SUPPORTED CADET CALLING FACILITY

1. The tender process will consist of two bid categories: Technical Bid and Financial Bid. Both bids must be placed in separate sealed envelopes labeled as **"Technical Bid"** and **"Financial Bid."** These envelopes must then be enclosed in a larger sealed envelope labeled: **"Tender for Cadet Calling Facility"** and addressed to: **The Principal, Sainik School Kunjpura, Karnal, Haryana – 132023.**
2. Submission is permitted either by Speed Post or in person, by placing the sealed envelope in the Tender Box located at the School's main Office. Submissions must be made within 7 days from the date of publication of this Tender. **Online submissions will not be accepted.**
3. Bidders are required to physically visit the School within 3 days of the Tender's publication to accurately understand the School's technical and logistical requirements.
4. A **"Site Visit Certificate"**, duly signed by the designated officer of Sainik School Kunjpura, must be included in the Technical Bid. Non-submission will result in automatic disqualification.
5. The Financial Bid will be opened only for those bidders who qualify in the Technical Bid evaluation.
6. To safeguard cadet data and ensure communication integrity, only Copyrighted & Patented Software will be accepted. If the bidder is not the patent holder, an Authorization Certificate from the Patent Owner / OEM must be attached with the Technical Bid. Failure to include these documents will result in rejection of the bid.
7. Bidders must have prior experience of providing identical services in at least 5 Government Boarding Schools over the last 5 years. Relevant Work Orders must be enclosed in the Technical Bid.
8. The School requires:
 - Bulk Voice Services for communication with parents.
 - A complete Call Detail Record (CDR) of cadets must be maintained.
9. For cadet safety and discipline, calling must be strictly facilitated via basic landline instruments only — use of mobile devices or tablets is prohibited. A Self-Declaration Certificate confirming this must be enclosed. Wi-fi instrument if required for the setup then the same is to password protected and under lock & key in order to restrict data access to the Cadets.

10. The Bidder shall be responsible for establishing its own infrastructure to run the system. The School shall bear no financial liability in this regard.
11. The School will only provide:
 - Physical space
 - Electricity (will be charged as per actual consumption)
12. Total Talk Time per Cadet per Month: 180 Minutes, equally distributed as 45 Minutes per Week, strictly aligned with the School's disciplined call timing protocol.
13. Calling instruments must be mapped with Classes and Sections, ensuring that only authorized cadets are allowed to call from designated terminals.
14. The initial agreement will be valid for 02 years w.e.f. 01st July 2025 to 30th Apr 2027. The Principal reserves the right to terminate the agreement with a 3-month written notice, if deemed necessary.
15. The Bidder must have a local office in Karnal or Delhi-NCR, with a resident engineer available 24x7x365. Address proof of the local office must be attached with the Technical Bid.
16. No documents other than the quoted rates should be placed inside the Financial Bid envelope.
17. The Bidder shall provide comprehensive, unconditional, and on-site maintenance of all hardware, software, infrastructure, and both active & passive components throughout the Agreement Period. The School shall have no maintenance responsibility. In case of Force Majeure, theft, or burglary, repairs shall be covered by the School only upon approval of a formal quotation.
18. A minimum uptime of 95% is mandatory, backed by a Service Level Agreement (SLA) requiring issues to be resolved within 8 working hours. Non-compliance will attract financial penalties, and acceptance of this clause must be included in the Technical Bid.