

SAINIK SCHOOL KUNJPURA, KARNAL (HARYANA)
TENDER/CONTRACT NOTICE: 2024-2025

1. The Principal invites sealed tender from reputed Firms/Contractors for the following:-

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	CONTRACT PERIOD
Washerman Services (Automated)	Rs.50,000/-	05 Nov 2024 1530 hours	Till 30 Apr 2025

2. Intending Tenderers with satisfactory experience in an institution dealing with more than 650 boys/persons will be preferred.

3. Tender form complete in all respects **to be submitted by 04 Nov 2024**. Latest IT Return, Photocopy of Pan Card, Registration Certificate of Firm/Company, GST No if any are to be attached with tender application.

4. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisation of tender whichever is later. No queries/request will be entertained by the School office prior to this.

5. Successful tenderer to deposit security in the form Bank Guarantee (PBG) up to 10% of the total value of the Tender or as finalized by the School authority.

6. THE PRINCIPAL, SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO REJECT OR ACCEPT ANY OR ALL THE TENDERS OR ACCEPT THEM IN PARTS OR REJECT THE LOWEST TENDER WITHOUT ASSIGNING ANY REASONS. AWARDED OF PART TENDERS WILL BE DISCOURAGED FOR ADMINISTRATIVE CONVENIENCES AND EMD WILL BE REFUNDED IN DUE TIME.

TENDER FORM

Sl.No. _____
(With School Round Stamp)

Cost Rs.500/-
(D/D for Rs 500/- to be attached for downloaded forms)

SAINIK SCHOOL KUNJPURA, KARNAL-132 023 (HARYANA)
TENDER FOR AUTOMATED WASHERMAN SERVICES FOR THE YEAR 2024-2025

1. Tender for Supply/Services of : _____
2. Name of the Firm/Agency/Supplier/Contractor : _____
3. Full address of the Firm/Agency/Supplier/
Contractor with Pin Code : _____
4. Telephone No.(Including Mobile No.) : _____
5. Earnest Money Amount : _____
6. Bank Draft No. & Date with Name of the
Issuing Bank : _____
7. Experience of Supply/Services to Govt Deptt,
if any (with documentary evidence, if any) : _____
8. Supplier/Firm Registration No. (If available) : _____
9. Copy of IT Return for last 3 years(If available) : _____
10. GST No. (Mandatory) : _____
11. Copy of PAN No. (If available) : _____
12. Bank Account details : _____

13. Important points from the School side to be acknowledged by vender:

(a) **GST No is mandatory for applying for the services. Incomplete Tender Form will not be entertained & no further communication will be done on the subject.**

(b) Tender Form will be summarily rejected in case required documents are not attached with the form as per the Tender notice.

(c) EMD is not required to be submitted by those Bidders who are registered for the same items/range of products/goods or services with the Central Purchase Organisation , National Small Industries Corporation (NSIC) or concerned department of Ministry of Government of India like NCCFI and Kendriya Bhandar.

(d) **Rate are to be quoted in rupees for each item.**

(e) **Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.**

Signature of Supplier/Contractor or
Authorized signatory of the Firm/Agency
Name: _____
Address: _____

Date : _____

GENERAL TERMS AND CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to sending his filled tender form. Being a **High Turnover Tender**, the **Tenderer is appraised to make a visit to the school to clarify any ambiguity.**
2. **Payment:**
 - (a) Payment will be made only after receipt of the products/materials/equipments at the school and after satisfactory installation by the respective company.
 - (b) No advance payment will be made on any account
 - (c) Payment will be made only by means of NEFT.
3. The literature submitted by the firm should be self explanatory.
4. The firm should be ready to execute the service immediately from the date of the order as per the requirement. The firm is liable to compensate damages/financial losses to the school, in case they fails to execute the order after getting the supply order. The party is bound to pay double the amount of the service cost, if they fail to provide service for whatsoever reason.
5. If required, negotiation date will be intimated later.
6. The Principal, Sainik School reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
7. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies shall be black listed for a period of 10 years.
8. Each firm has to submit a copy of Registration Certificate/Registration Number from the concerned authority wherever applicable.
9. Tenders by Telex/Telegram/Fax/E Mail will not be accepted.
10. Late and incomplete tender forms shall be summarily rejected.
11. Any further correspondences in this regard/post tender correspondence will not be entertained.
12. Last two year's list of clients may be enclosed.
13. Separate tender papers should be obtained for different items/category of items.
14. For other details, terms and conditions, the firms are advised to refer to the tender document.
15. Should preferably have an experience of working in residential school.

Cont'd...2/-

16. It is hereby brought to the notice of all prospective bidders' that if any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In addition the bidders are liable to be prosecuted under law.
17. The Principal, Sainik School reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned to the bidder in case tender is not accepted.
18. Lowest rates do not guarantee the Tender acceptance; rather the quality, Reputation of vender after sales service, guarantee/ warranty amongst others will be taken into consideration during finalization of Tenders. Brand name and Model Nos. should invariably be quoted for all the items. Items of poor quality will not be considered for procurement.
19. The last date for submission of Tender Papers is **04 Nov 2024**.
20. Tenders will be opened at the school premises on the dates & time given in the Tender/Bid Notice.
21. Alteration in Terms and conditions suiting to the School need can be inserted/modified with consent of both parties, even after finalization of the contract.
22. Notwithstanding any thing to the contrary herein contained the contract may be terminated by the Principal, without assigning any reason and without the contractor being entitled for any compensation on this account. If the contractor wishes to terminate at his own request in writing to the Admin Officer, he shall have to give a notice to the Principal minimum one month in advance and acceptance of the same by school authorities. In case contractor terminates the contract without due notice or without acceptance of same by school authorities, the security amount will be forfeited.
23. All Legal jurisdictions will be at Karnal only.
24. PRINCIPAL'S DECISION WILL BE FINAL AND BINDING, ON ALL MATTERS PERTAINING TO TENDER.

To

The Principal
Sainik School Kunjpura
Karnal
Haryana-132023

Subject: Non-blacklisting certificate

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

SAINIK SCHOOL KUNJPURA
TENDER FOR WASHERMAN SERVICES CONTRACT
FOR THE YEAR 2024-2025

1. **Washing & Ironing Charges** Rs _____
(Per cadet per wash
Maximum 15 items in one wash
Including civil cloths)

- Note.** 1. **Heavy Duty Machine Wash, Drying & Steam Press.**
2. **Maximum 08 wash to be provided in a month.**

Suggested Kit as under:-

1	Shirt TC Khaki/White	2 Pcs
2	Pant TC Khaki/Grey	2 Pcs
3	T-Shirt (House)	2 Pcs
4	Shorts (House)	2 Pcs
5	Bed Sheet with Pillow cover	1 Set
6	Towel	1 Pc
7	Civil clothes	2 pair
8	Track Suit	1 Pc
9	Khakhi Jersey	1 Pc
10	Grey Jersey	1 Pc
11	Khes-winter only	1 Pc
12	Quilt Cover-winter only	1 Pc

ADDITIONAL CLOTHING OF CADETS/STAFFS
(TO BE NEGOTIATED AND APPROVED)
(ONLY WITH L-1 SERVICE PROVIDER FOR MAIN CONTRACT)

2.	Civil Shirt Press	1 Pc	_____
3.	Civil Shirt Wash & Press	1 Pc	_____
4.	Civil Pant Press	1 Pc	_____
5.	Civil Pant Wash & Press	1 Pc	_____
6.	Curtain Door Wash & Press	1 Pc	_____
7.	Curtain Window Wash & Press	1 Pc	_____
8.	Bed Sheet Table Sheet Wash & Press	1 Pc	_____
9.	Pillow Cover Wash & Press	1 Pc	_____
10.	Bath Towel Wash & Press	1 Pc	_____
11.	Seat Cover Wash & Press Car	1 Pc	_____
12.	Seat Cover Wash & Press Chair	1 Pc	_____
13.	Hand Towel Wash & Press	1 Pc	_____
14.	Durrie Wash	1 Pc	_____
15.	Tent Wash	1 Pc	_____
16.	<u>Wash & Press Sports Dress Items</u>		
	Vest	1 Pc	_____
	Flags	1 Pc	_____
	Dress Team per pair	1 Pc	_____
	Stockings	1 Pc	_____
	Track Suit	1 Pc	_____
	Short	1 Pc	_____
	Gym/Karate Dress	1 Pc	_____
17.	Wash & Press Band/Guard of Honour Coat	1 Pc	_____
18.	Wash & Press Band/Guard of Honour Pant	1 Pc	_____
19.	Saree Press	1 Pc	_____
20.	Grey Jersey Wash & Press	1 Pc	_____
21.	Dry Clean Coat Woolen	1 Pc	_____
22.	Dry clean Pant Woolen	1 Pc	_____
23.	Dry Clean Stage curtain of Auditorium	1 Pc	_____
24.	Dry Clean Table Cover	1 Pc	_____
25.	Satchel	1 Pc	_____
26.	Mosquito Net	1 Pc	_____
27.	Dry clean auditorium frills	1 Pc	_____
28.	Dry clean of curtains	1 Pc	_____
29.	Quilt/Khes Wash & Press	1 Pc	_____
30.	Blankets	1 Pc	_____
31.	Coat Press	1 Pc	_____
32.	Jersey Press	1 Pc	_____
33.	Jersey Wash & Press	1 Pc	_____

NOTE:-

1. Rates for Sr No 1 to be quoted overall lumpsum for 15 clothes.
2. The Dhobi will do marking of clothes.
3. Clothes to be returned **as kit wise** for each individual boy.
5. In case of clothes lost or damaged the same will be paid by Dhobi.
6. If Dhobi misses any wash then it will be completed in next wash
7. **Electricity Charges As per actual consumption**
8. **Material to be used: (a) No Soda**
(b) Only Branded Washing Powder / Liquid (Ariel/ Surf/ Tide)
9. Penalty will be levied for delay in wash, damage / loss of clothes as decided by school authorities.
10. Charges for all above items (other than kit) to be paid individually.

(Signature of the Contractor)

ADDITIONAL TERMS & CONDITIONS FOR WASHERMAN SERVICES : 2024-2025

1. Contractor to prepare a card for each student having details i.e. date of clothes given for washing / ironing, date of return duly washed, number of clothes given & quality of wash duly signed by the respective student and representative of contractor. The card should be designed in-consultation with the school authorities.
2. Marking of clothes (house wise) & stock verification will be done by the contractor.
3. Collection & delivery of clothes in the hostel will be done by the contractor.
4. No charges of ironing (for 15 clothes) will be charged by the contractor, if the clothes are washed by the students itself. This practice is applicable only for the respective house having turn of wash.

(Signature of the Contractor)