

SAINIK SCHOOL KUNJPURA, KARNAL (HARYANA)
TENDER/CONTRACT NOTICE: 2017-18

1. The Principal invites sealed tender from reputed Firms/Contractors for the following:-

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	CONTRACT PERIOD
Dry Ration	Rs.50,000/-	29 Jun 2017 (1100 hrs)	15 Jul 17 to 30 Apr 18

2. Intending Tenderers with satisfactory experience in an institution dealing with more than 650 boys/persons will be preferred. Tender form complete in all respects **Can Be Sent By Post Or Dropped In The Tender Box Placed In The Main Building ONLY DULY MARKED 'TENDER FOR _____' ON TOP OF THE ENVELOP.** The school will not be responsible for postal delays. Tenders will not be accepted in hand and after closing date. Latest IT Return, Photocopy of Pan Card, Registration Certificate of Firm/Company, if any are to be attached with tender application.

3. Tender forms along with Terms & Conditions can be obtained from the School Main Office on payment of Rs.500/- with effect from **19 Jun 2017** onwards from **1000 hrs to 1600 hrs and close on 28 Jun 2017 at 1700 hrs.** Sealed tenders along with earnest money **through bank draft only prepared after issue of Tender Notice** drawn in favour of the **Principal, Sainik School Kunjpura, Karnal (Haryana) payable at Oriental Bank of Commerce, Karnal** should reach latest by **1700 hrs by 28 Jun 2017.** Tenders will be opened on the opening dates and time as mentioned against each. Tenderers can be present, if interested.

4. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisation of tender whichever is later. No queries/request will be entertained by the School office prior to this.

5. No local/outstation cheque or cash will be accepted for earnest money.

6. Tender forms can be downloaded from School website. www.sskunjpura.org along with respective Appendix(list of items). Downloaded form to be deposited with a **DD of Rs.500/-** as cost of Tender Form along with Earnest Money as applicable.

7. Successful tenderer to deposit security in the form Bank Guarantee/Demand Draft up to 10% of the total value of the Tender or as finalized by the School authority after adjusting the amount paid as EMD, if applicable.

8. THE PRINCIPAL, SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO REJECT OR ACCEPT ANY OR ALL THE TENDERS OR ACCEPT THEM IN PARTS OR REJECT THE LOWEST TENDER WITHOUT ASSIGNING ANY REASONS. AWARDED PART TENDERS WILL BE DISCOURAGED FOR ADMINISTRATIVE CONVENIENCES AND EMD WILL BE REFUNDED IN DUE TIME. ALSO PRINCIPAL SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO EXTEND THE TENDER BY 1-2 YEARS SUBJECT TO SATISFACTORY SERVICES PROVIDED BY THE VENDOR & VARIOUS OTHER FACTORS.

TENDER FORM

Sl.No. _____
(With School Round Stamp)

Cost Rs.500/-
(D/D for Rs 500/- to be attached for downloaded forms)

SAINIK SCHOOL KUNJPURA, KARNAL-132 023 (HARYANA)
TENDER FOR SERVICES FOR THE YEAR 2017-18

1. Tender for Supply/Services of : _____
2. Name of the Firm/Agency/Supplier/Contractor : _____
3. Full address of the Firm/Agency/Supplier/
Contractor with Pin Code : _____
4. Telephone No., if any (Including Mobile No.) : _____
5. Earnest Money Amount : _____
(Only through OBC Demand Draft/Banker Cheque
payable at OBC Br. Karnal)
6. Bank Draft No. & Date with Name of the
Issuing Bank : _____
7. Experience of Supply/Services to Govt Deptt/
Pvt Deptt, if any : _____
8. Supplier/Firm Registration No. : _____
9. Copy of IT Return for last 3 years : _____
10. TIN No. : _____
11. Copy of PAN No. : _____

DETAILS OF ITEMS

**TO BE FILLED IN BY TENDERERS ON THEIR PRINTED LETTER HEAD AND OR ON THIS
FORM OR ON THE LIST ISSUED**

12. Name of the Items Rate in Rupees (**inclusive all taxes**) at F.O.R.
 - (a) _____
 - (b) _____
 - (c) _____
 - (d) _____
 - (e) _____
13. Important points from the School side to be acknowledged by vender:

- (a) Incomplete Tender Form will not be entertained & no further communication will be done on the subject.
- (b) Tender Form will be summarily rejected in case required documents as per the Tender notice as per our website are not attached with the form.
- (c) Tender will be accepted with the required Security Deposit as per the Tender notice per our website. Old Security Deposit will be considered in the existing tenderer cases, subject to request received from the Tenderer in writing.
- (d) EMD is not required to be submitted by those Bidders who are registered for the same items/range of products/goods or services with the Central Purchase Organisation (e.g. DGS&D), National Small Industries Corporation (NSIC) or concerned department of Ministry of Government of India like NCCFI and Kendriya Bhandar.
- (e) The Principal reserves the right to accept or reject any or all tenders without assigning any reasons.
- (f) Lowest tender will be decided on evaluated value of the total items and various other factors i.e. quality, reputation of the Tenderer etc.
- (g) Split tender will generally be discouraged. However, earnest money of tenderers who refuse to accept part tender will be forfeited, subject to the discretion of Principal.
- (h) **Rate are to be quoted in rupees for each item.**
- (j) Tender form complete in all respects can be sent by post or dropped in the tender box placed in the main building only duly marked '**Tender for_____**' on top of the envelop. The school will not be responsible for postal delays. No tender will be accepted after closing date.
- (k) In case of any disputes or differences arising out of or in connection with the contract, Advocate TPS Bedi at Karnal will be the sole arbitrator to resolve the issue. The decision to the arbitrator will be final and binding on both parties.
- (l) Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.**

Signature of Supplier/Contractor or
Authorized signatory of the Firm/Agency

Name: _____

Address: _____

Date : _____

GENERAL TERMS AND CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to sending his filled tender form. Being a **High Turnover Tender**, the **Tenderer is appraised to make a visit to the school to clarify any ambiguity.**
2. An amount of Rs.500/-(Rupees Five Hundred Only) will be collected towards the tender form.
3. **Payment:**
 - (a) Payment will be made only after receipt of the products/materials/equipments at the school and after satisfactory installation by the respective company.
 - (b) No advance payment will be made on any account
 - (c) Payment will be made only by means of an Accounts Payee Cheque. DD may be issued on request in writing and the DD commission will be charged. NEFT / RTGS can be done as per available facility.
4. The literature submitted by the firm should be self explanatory.
5. The firm should be ready to execute the service immediately from the date of the order as per the requirement. The firm is liable to compensate damages/financial losses to the school, in case they fails to execute the order after getting the supply order. The party is bound to pay double the amount of the product cost, if they fail to supply the item for whatsoever reason.
6. Terms and Conditions for up gradation in future, if required, are to be mentioned in the offer.
7. Maximum Educational Discount admissible is to be mentioned in the offer.
8. If required, negotiation date will be intimated later.
9. The Principal, Sainik School reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
10. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies shall be black listed for a period of 10 years.
11. Each firm has to submit a copy of Registration Certificate/Registration Number from the concerned authority wherever applicable.
12. Tenders by Telex/Telegram/Fax/E Mail will not be accepted.
13. Late and incomplete tender forms shall be summarily rejected.
14. Any further correspondences in this regard/post tender correspondence will not be entertained.
15. Last two year's list of clients may be enclosed.
16. Separate tender papers should be obtained for different items/category of items.
17. For other details, terms and conditions, the firms are advised to refer to the tender document.

18. It is hereby brought to the notice of all prospective bidders' that if any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In addition the bidders are liable to be prosecuted under law.

19. The Principal, Sainik School reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned to the bidder in case tender is not accepted.

20. Lowest rates do not guarantee the Tender acceptance; rather the quality, Reputation of vender after sales service, guarantee/ warranty amongst others will be taken into consideration during finalization of Tenders. Brand name and Model Nos. should invariably be quoted for all the items. Items of poor quality will not be considered for procurement.

21. If any firm has authorized dealership certificate, the same may also be enclosed. The vendor intending to bind for a Tender should be dealing in such items or should have own shop.

22. The last date for submission of Tender Papers is **19 Jun 2017 by 1700 hrs.**

23. Tenders will be opened at the school premises on the dates & time given in the Tender Notice available on School website.

24. This advertisement does not constitute and will not be deemed to constitute any commitment on the part of the School.

25. Alteration in Terms and conditions suiting to the School need can be inserted/modified with consent of both parties, even after finalization of the contract.

26. All Legal jurisdictions will be at Karnal only.

27. **PRINCIPAL'S DECISION WILL BE FINAL AND BINDING, ON ALL MATTERS PERTAINING TO ANNUAL TENDERING.**

28. All correspondence should be addressed to the following Address:

**The Principal
Sainik School Kunjpura
Karnal – 132 023 (HR)**

Note: 1. If the date of receipt and opening of tenders happen to be declared as Holiday, the same will be observed on the next working day at the same time.

2. Interested bidder to down load the relevant pages of the specific tender and attach with the tender document.

3. Tender forms along with the list of items can be obtained from the school office on payment of Rs.500/- with effect from **19 Jun 2017** onwards from 1000 hrs to 1600 hrs and close on **28 Jun 2017 at 1700 hrs** or downloaded from school website www.sskunjpura.org. Downloaded tender / sealed tender forms to be submitted along with earnest money through OBC bank's Demand Draft only drawn in favour of the Principal, Sainik School Kunjpura, Karnal (Haryana) payable at OBC, Karnal Branch, should reach latest by **1700 hrs by 28 Jun 2017.**

To

The Principal
Sainik School Kunjpura
Karnal
Haryana-132023

Subject: Non-blacklisting certificate

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

SAINIK SCHOOL KUNJPURA, KARNAL(HARYANA)
LIST OF DRY RATION ITEMS
FOR ANNUAL TENDER: 2017-2018

S.No	Name of Item	Brand	Packing	Consumption	Rate
	Major Items				
1	Atta Chakki	OM Bhog	44.5 Kg	20000 Kg	
2	Atta Roller Mill	Ashirwad	50 Kg		
	Atta Roller Mill	Shaktibhog	50 Kg		
	Atta Roller Mill	Rajdhani	50 Kg	20000 Kg	
	Atta Roller Mill	Nature Fresh	50 Kg		
3	Almond (Badam Giri)	As per Sample	1 Kg pkt		
4	Baking Pdr	Weikfield	1 Kg pkt	20 kg	
5	Besan Barik	Rajdhani	35 Kg bag	1600 Kg	
6	Bournvita	Cadbury	01 Kg Pouch	60Pkt	
7	Cornflakes	Mohan's	01 Kg pkt	200 Kg	
8	Cornfloor	Weikfield	1 Kg Pkt	20 kg	
9	Custard Pdr	Weikfield	1/2 Kg Pkt	60 Kg	
10	Dal Arhar	As per Sample	30/50 Kg bag	250 Kg	
11	Dal Channa	As per Sample	30/50 Kg bag	300 Kg	
12	Dal Kabuli Channa	As per Sample	30/50 Kg bag	2000 Kg	
13	Dal Malka Pink	As per sample	30/50 Kg bag	1500 Kg	
14	Dal Masoor Black	As per sample	30/50 Kg bag	1500 Kg	
15	Dal Moong washed	As per Sample	01 Kg Pkt	50Kg	
16	Dal Urad Chilka	As per Sample	30/50 Kg bag	100 Kg	
17	Dal Urad Sabut	As per Sample	30/50 Kg bag	500 Kg	
18	Dal Urad washed	As per Sample	01 Kg Pkt	50 Kg	
19	Dalia wheat	Rajdhani	50 Kg bag	300Kg	
20	Desi Ghee	Agmark	01 Ltr Only	2000 ltr	
21	Jam Mixed	Kissan	5 Kg Jar	500 Kg	
	Jam Mixed	Tops	5 Kg Jar		
22	Kala channa	As per Sample	30/50 Kg bag	200 Kg	
23	Kaju Tukra 2 Pcs	As per sample	01 Kg Pkt	50 Kg	
24	Kali Mirch Sabut	As per sample	1 Kg pkt	25 Kg	
25	Kishmish	As per sample	01 Kg Pkt	50 Kg	
26	Macroni	Bombino	05 Kg pkt	100 Kg	
27	Maggi Noodles	Top Raman	05 Kg pkt	100 Kg	
28	Maida	Local	50 Kg bag	2500 Kg	
29	Moong Sabut	As per Sample	30/50 Kg bag	100 Kg	
30	Napkin Paper	As per sample	100 pc pkt	2000 Pkt	
31	Pickle mixed	PIP	5/10/20 Kg Jar	600 Kg	
	Pickle mixed	Tops	5/10/20 Kg Jar		
32	Rajmah Chitra	As per sample	30/50 Kg bag	3000 Kg	
33	Refined Oil Soyabean	Ginni	15 Ltr Tin	12000 Ltr	
	Refined Oil Sunflower	Ginni	15 Ltr Tin		
34	Refined Oil Soyabean	Fortune	15 Ltr Tin	12000 Ltr	
	Refined Oil Sunflower	Fortune	15 Ltr Tin		
35	Rice Basmati Sabut	Galaxy Premium	10 Kg	0	
36	Rice Basmati Sabut	Dawat Super	10 Kg	300 Kg	
37	Rice Sela	Sona Massori	25 Kg	30000 Kg	
38	Rice Basmati Sela-Tibar	Galaxy Gulistha	25 Kg	30000 Kg	
39	Rice Basmati Sela-Tibar	SQ	25 Kg	30000 Kg	
40	Roohafza	Hamdard	.750 gm bottle	120 Bottles	
41	Salt Iodized	Tata Salt	50 Kg bag	3000 Kg	
	Salt Iodized	Nirma	50 Kg bag		
42	Sewain	Bombino	05 Kg Pkt	200 Kg	

	Sewain	Haldiram's	05 Kg Pkt	
43	Silver Foil(09 Mtr Long)	Home Foil	Roll	100 Pkt
44	Sugar	M-30	50 Kg	30000 Kg
45	Suji	Local	50 Kg	500 Kg
46	Tea Leaves	Brooke Bond	1 Kg pkt	250 Kg
47	Tea Leaves	Tajmahal	1 Kg pkt	250 Kg
48	Tea Bag	Taj Mahal	100 Pcs Pkt	50 Pkt
49	Tea Green	Tajmahal	1/2 Kg pkt	5 Kg
50	Tomato Sauce	Kissan	01 Kg Bottle	300 Kg
	Tomato Sauce	Tops	01 Kg Bottle	
Condiments & Other Food Items				
1	Amchoor	MDH	1/2Kg pkt	50 Kg
2	Channa Masala	MDH	100 gm pkt	80 Pkt
3	Chat Masala	MDH	100 gm pkt	80 Pkt
4	Choti Elaichi	As per sample	01 Kg pkt	03 kg
5	Dal Chini	As per sample	01 Kg pkt	02 Kg
6	Degi Mirch	MDH	1/2 Kg pkt	300 Pkt
7	Dhania Powder	MDH	1/2 Kg pkt	150 Kg
8	Dhania Sabut	As per sample	1 Kg pkt	20 kg
9	Dry Coconut Sabut	As per sample	Loose	100 Kg
10	Garam Masala	MDH	1/2Kg pkt	60 Kg
11	Groundnut Dana	As per sample	Loose	20 Kg
12	Haldi Powder	MDH	1 Kg pkt	300 Kg
13	Imli Seedwali	As per sample	01 Kg pkt	50 Kg
14	Kasoori Methi	MDH	1 Kg pkt	50 Kg
15	Kitchen King	MDH	1/2 Kg pkt	300 Pkt
16	Lal Mirch Powder	MDH	1 Kg pkt	300 Kg
17	Long	As per sample	1/2 Kg Pkt	5 Kg
18	Meetha Soda	As per sample	1 Kg pkt	10 Kg
19	Methi Dana	As per sample	01 Kg pkt	20 Kg
20	Moti Elaichi	As per sample	1 Kg pkt	20 Kg
21	Papad Masala	Lizzat	05 Kg pkt	50 Kg
22	Papad Masala	Haldiram	05 Kg pkt	
23	Rai Dana	As per sample	01 Kg pkt	25 Kg
24	Zeera	As per sample	01 Kg pkt	100 Kg
25	Chilly Sauce	As per sample	700gms Bottle	40 Bottles
26	Soya Sauce	As per sample	700gms Bottle	40 Bottles
27	Vinegar	As per sample	700gms Bottle	40 Bottles
<u>Disposable Items</u>				
1	Fork Disposable	As per sample	100 Pc pkt	2000 Pc
2	Paper Bag Khaki 3 Kg size	As per sample	40 Pc Pkt	500 Pkt
3	Paper Done	As per sample	100 Pc Pkt	2000
4	Paper Plate	As per sample	100 pc pkt	2000
5	Plastic Bag	As per sample	01 Kg pkt	50 Kg
6	Plastic Glass	As per sample	100 Pc Pkt	2000
7	Plastic Spoon disposable	As per sample	100 pc pkt	2000
8	Thermocol glass	As per sample	100 pc pkt	2000
9	Thermocol Plate	As per sample	100 pc pkt	2000
10	Coffee Cup	As per sample	100 pc pkt	2000
<u>Swimming Pool Items</u>				
1	Alum	As per sample	1 Kg	
2	Copper Sulphate	As per Sample	1 Kg	
<u>Horse Club Items</u>				
1	Gram Crushed	As per Sample	50 Kg bag	2000 Kg

2	Barley Crushed	As per Sample	50 Kg bag	2000 Kg
3	Wheat Bran Crushed	As per Sample	40 or 50 Kg bag	500 Kg

Note :

- 1 Rates to be given per kg/Ltr Only in words inclusive VAT + FOR at Sainik School Kunjpura. Labour to be provided by Contractor for unloading the items in school premises and accompanied by Vendor's own person.
- 2 Fixed rate inclusive of VAT are applicable throughout the contract period.
- 3 *Percentage on MRP Rates not (R) not to be quoted.*
- 4 Rates should be quoted only for Items Brand as mentioned in the School list.
- 5 Tenderer's to bring the sample in Two Plastic Container at the time of Opening of Tender

Signature of Contractor