

SAINIK SCHOOL KUNJPURA, KARNAL (HARYANA)
TENDER/CONTRACT NOTICE: 2024-2025

1. The Principal invites sealed tender from reputed firms/contractors for the following:-

TENDER FOR	EARNEST MONEY	OPENING DATE/TIME	CONTRACT PERIOD
Barber Services	Rs.5,000/-	11 Sep 2024	One Year or Till 30

2. Intending Tenderers with satisfactory experience in an institution dealing with more than 650 boys/persons will be preferred.

3. Tender form complete in all respects **to be submitted by 10 Sep 2024**. Latest IT Return, Photocopy of Pan Card, Registration Certificate of Firm/Company, GST No if any are to be attached with tender application.

4. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisaion of tender whichever is later. No queries/request will be entertained by the School office prior to this.

5. Successful tenderer to deposit security in the form Bank Guarantee (PBG) up to 10% of the total value of the Tender or as finalized by the School authority.

6. THE PRINCIPAL, SAINIK SCHOOL KUNJPURA, KARNAL RESERVES THE RIGHT TO REJECT OR ACCEPT ANY OR ALL THE TENDERS OR ACCEPT THEM IN PARTS OR REJECT THE LOWEST TENDER WITHOUT ASSIGNING ANY REASONS. AWARDDING OF PART TENDERS WILL BE DISCOURAGED FOR ADMINISTRATIVE CONVENIENCES AND EMD WILL BE REFUNDED IN DUE TIME.

TENDER FORM

Sl.No. _____
(With School Round Stamp)

Cost Rs.500/-
(D/D for Rs 500/- to be attached for downloaded forms)

SAINIK SCHOOL KUNJPURA, KARNAL-132 023 (HARYANA)
TENDER FOR BARBER SERVICES FOR THE YEAR 2024-2025

1. Tender for Supply/Services of : _____
2. Name of the Firm/Agency/Supplier/Contractor : _____
3. Full address of the Firm/Agency/Supplier/
Contractor with Pin Code : _____
4. Telephone No.(Including Mobile No.) : _____
5. Earnest Money Amount : _____
6. Bank Draft No. & Date with Name of the
Issuing Bank : _____
7. Experience of Supply/Services to Govt Deptt,
if any (with documentary evidence, if any) : _____
8. Supplier/Firm Registration No. (If available) : _____
9. Copy of IT Return for last 3 years(If available) : _____
10. GST No. (If available) : _____
11. Copy of PAN No. (If available) : _____
12. Bank Account details : _____

13. Important points from the School side to be acknowledged by vender:

(a) Incomplete Tender Form will not be entertained & no further communication will be done on the subject.

(b) Tender Form will be summarily rejected in case required documents are not attached with the form as per the Tender notice.

(c) EMD is not required to be submitted by those Bidders who are registered for the same items/range of products/goods or services with the Central Purchase Organisation , National Small Industries Corporation (NSIC) or concerned department of Ministry of Government of India like NCCFI and Kendriya Bhandar.

(d) **Rate are to be quoted in rupees for each item.**

(e) **Tenderer will give an undertaking in the form of signing the tender form that no representation in view of rejection of their tenders by the Board of Officers will be represented in any department or Court of Law of this country. The decision of the Board of Officers will be considered as full and final and the tenderer will agree to that.**

Signature of Supplier/Contractor or
Authorized signatory of the Firm/Agency

Name: _____

Address: _____

Date : _____

GENERAL TERMS AND CONDITIONS

1. The tender document is not transferable. The complete terms & conditions needs to be read by the Tenderer prior to sending his filled tender form. Being a **High Turnover Tender**, the **Tenderer is appraised to make a visit to the school to clarify any ambiguity.**
2. **Payment:**
 - (a) Payment will be made only after receipt of the products/materials/equipments at the school and after satisfactory installation by the respective company.
 - (b) No advance payment will be made on any account
 - (c) Payment will be made only by means of NEFT.
3. The literature submitted by the firm should be self explanatory.
4. The firm should be ready to execute the service immediately from the date of the order as per the requirement. The firm is liable to compensate damages/financial losses to the school, in case they fails to execute the order after getting the supply order. The party is bound to pay double the amount of the service cost, if they fail to provide service for whatsoever reason.
5. If required, negotiation date will be intimated later.
6. The Principal, Sainik School reserves the right to reject any or all tenders at any stage without assigning any reason thereof.
7. If any certificate, enclosed by firm are found to be fake/bogus/tampered, such agencies shall be black listed for a period of 10 years.
8. Each firm has to submit a copy of Registration Certificate/Registration Number from the concerned authority wherever applicable.
9. Tenders by Telex/Telegram/Fax/E Mail will not be accepted.
10. Late and incomplete tender forms shall be summarily rejected.
11. Any further correspondences in this regard/post tender correspondence will not be entertained.
12. Last two year's list of clients may be enclosed.
13. Separate tender papers should be obtained for different items/category of items.
14. For other details, terms and conditions, the firms are advised to refer to the tender document.
15. Should preferably have an experience of working in residential school.

Cont'd...2/-

16. It is hereby brought to the notice of all prospective bidders' that if any change/additions/alterations are found to be made by them and the same is subsequently detected/noticed at any stage even after award of the supply order, all necessary actions including stoppage of the supply order would be taken. In addition the bidders are liable to be prosecuted under law.
17. The Principal, Sainik School reserves the right to itself not to issue the document and/or to accept or reject any or all the offers at any stage of the process and or modify the process without assigning any reasons whatsoever, and his decision in this matter is deemed as final and binding. The firm will not be entitled for any compensation for rejection of his application. However, demand draft of earnest money will be returned to the bidder in case tender is not accepted.
18. Lowest rates do not guarantee the Tender acceptance; rather the quality, Reputation of vender after sales service, guarantee/ warranty amongst others will be taken into consideration during finalization of Tenders. Brand name and Model Nos. should invariably be quoted for all the items. Items of poor quality will not be considered for procurement.
19. The last date for submission of Tender Papers is **10 Sep 2024**.
20. Tenders will be opened at the school premises on the dates & time given in the Tender/Bid Notice.
21. Alteration in Terms and conditions suiting to the School need can be inserted/modified with consent of both parties, even after finalization of the contract.
22. All Legal jurisdictions will be at Karnal only.
23. **PRINCIPAL'S DECISION WILL BE FINAL AND BINDING, ON ALL MATTERS PERTAINING TO TENDER.**

To

The Principal
Sainik School Kunjpura
Karnal
Haryana-132023

Subject: Non-blacklisting certificate

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

(Signature)

(Name & Designation)

(Company Seal)

Date:

Place:

SAINIK SCHOOL KUNJPURA, KARNAL

SAINIK SCHOOL KUNJPURA

TENDER FOR BARBER SHOP FOR THE PERIOD 2024-2025

NAME OF THE FIRM _____

The proposals are invited for Annual Contract for Barber Services in Sainik School Kunjpura. Rates to be quoted as under:-

Hair Cutting charges (Two Hair Cut per boy per month)	Rate_____
Beard Trimming Charges for Class XI & XII Students (Two beard trimming per Boy per month)	Rate_____
Staff Shave per person	Rate_____
Staff Hair Cut per person at Shop	Rate_____
Staff Hair Cut per person at Residence	Rate_____

Terms & Conditions :-

- 02 hair cuts for a month per student will be done and additional hair cuts in a month on special occasion, if required to be carried out without any additional charges.
- Two Barbers to be present everyday for hair cutting.
- The payment will be made on monthly basis on receipt of bill for 10 months only. No payment will be made in advance.
- Shop will be provided by the School in the campus. **Rate List to be displayed on Flex Board in the shop.**
- Timing will be as under:-
 - Monday to Saturday : 02:00 PM to 09:00 PM
(Except Tuesday)
 - Sunday & Holiday : 09:00 AM to 05:00 PM
- Consumption of liquor, tobacco, cigarette/ bidi is strictly prohibited in the school campus by the contractor or any of his employees as per section (4) of Cigarette & other tobacco products act (COTPA).
- Contractor to keep the area in and around the Barber Shop clean and maintain proper hygiene.
- The following charges will be levied on monthly basis:-
 - Room Rent : Rs 500 PM
 - Water Charges : Rs 35/- PM
 - Electricity Charges : As per actual meter reading

9. Tender form along with earnest money amounting to **Rs 5,000/- through bank draft only** drawn in favour of the **Principal, Sainik School Kunjpura, Karnal (Haryana) payable at Karnal** should reach latest by **1700 hrs by 10 Sep 2024.**
10. Earnest money of unsuccessful Tenderers will be refunded within 30 days from the date of opening of Tender or after finalisaion of tender whichever is later. No queries/request will be entertained by the School office prior to this.
11. Successful tenderer to deposit security amounting to **Rs 5000/- in the form Performance Bank Guarantee (PBG).**
12. Latest IT Return, Photocopy of Pan Card, Registration Certificate of Firm/Company, GST No, **if any** are to be attached with tender application.
13. Tender form complete in all respects can be sent by post or **dropped in the tender box placed in the main building till 1700 hrs on all working days DULY MARKED 'TENDER FOR _____' ON TOP OF THE ENVELOP.** The school will not be responsible for **postal delays.** Tenders will not be accepted in hand and after closing date i.e. 10 Sep 2024. Sealed quotations will be opened on 11 Sep 2024. Tenderers can be present, if interested.

Place :

(Signature of the Contractor)

Dated :